

# Risk Assessment Guide

All Exhibitors - Please complete and sign this RISK ASSESSMENT FORM or write your own. Please keep a copy with you at the show. If you are using anything particularly hazardous ie fire, LPG, BBQ, cooking stoves, livestock, special machinery, fairground equipment, particularly heavy loads – please submit your risk assessment to our office, at least three weeks before the show.

<b>*Signature of Assessor:</b>	<b>*Date of Assessment:</b>
--------------------------------	-----------------------------

HAZARD	PERSONS AT RISK	CONTROL TO MINIMISE RISK
<b>*Crane on site? YES/NO</b> Forklift/other machinery? <i>please delete as applicable</i>		

**FIRE ASSESSMENT**

HAZARD	PERSONS AT RISK	CONTROL TO MINIMISE RISK
<b>*Liquefied Petroleum Gas (LGP) on site? YES/NO</b> <i>please delete as applicable</i>	Cylinder size	

If in your opinion there is no risk, print NO RISK. Otherwise, use the guidelines below to assist you in completing the form.

HAZARD	PERSONS AT RISK	IS MORE NEEDED TO CONTROL RISK?
Hazards that you could reasonably expect to result in significant harm.	Who these hazards may effect such as people doing similar work. E.g.	For the hazards listed, do the precautions already taken...
E.g. Slipping/tripping Chemicals (e.g. Battery acid) Livestock on stand Manual handling Moving parts of machinery Electricity Vehicles	Site staff Members of the public Maintenance personnel Operators Contractors	Reduce risk as far as reasonably practicable Comply with recognised industry standards & meet legal standards Have you provided enough information, training or instruction? Have you provided adequate procedures?
Fire hazard e.g. combustible materials (rubbish, flammable substances) and ignition sources (e.g. flames, smoking)	Pay particular attention to: visitors, people with disabilities, inexperienced workers, lone workers	Means of escape; fire detection and alarms. Fire fighting equipment and fire evacuation plan.

**SURREY COUNTY AGRICULTURAL SOCIETY**

**8 BIRTLEY COURTYARD, BRAMLEY, SURREY GU5 0LA Tel: 01483 890810 Fax: 01483 890820**